

**IRVINE RANCH WATER DISTRICT
BOARD OF DIRECTORS
ADJOURNED REGULAR MEETING
June 23, 2008 at 5:00 PM
Multi-Purpose Room**

- Type of meeting:** Workshop
- Facilitator:** Paul Jones
- Roll Call:** Mary Aileen Matheis, Darryl Miller, Doug Reinhart, Peer Swan and John Withers
- Staff:** Paul Jones, Paul Cook, Debby Cherney, Christopher Smithson, and Legal Counsel Arneson
- Please bring:** Package for Workshop

Agenda Topics

1. COMMUNICATIONS TO THE BOARD.
2. SETTING CONNECTION FEES AND PROPERTY TAXES FOR FISCAL YEAR 2008/09 ASSUMPTIONS AND INITIAL MODEL RUNS

Recommendation: Final connection fees and property tax recommendations will be brought to the July 28, 2008 Board meeting as an action item.

3. ADJOURN

**AGENDA
IRVINE RANCH WATER DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING**

June 23, 2008

PLEDGE OF ALLEGIANCE

CALL TO ORDER

6:00 P.M., Board Room, District Office
15600 Sand Canyon Avenue, Irvine, California

ROLL CALL

Directors Matheis, Reinhart, Swan, Withers, and President Miller

NOTICE

If you wish to address the Board on any item, including Consent Calendar items, please file your name with the Secretary. Forms are provided on the lobby table. Remarks are limited to five minutes per speaker on each subject. Consent Calendar items will be acted upon by one motion, without discussion, unless a request is made for specific items to be removed from the Calendar for separate action.

COMMUNICATIONS TO THE BOARD

1. A. Written:

B. Oral: Mrs. Joan Irvine Smith relative to the Dyer Road Wellfield.

2. ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Recommendation: Determine that the need to discuss and/or take immediate action on item(s) introduced come to the attention of the District subsequent to the agenda being posted.

PRESENTATION

Next Resolution No. 2008-35

3. RESOLUTION COMMENDING MARILYN SMITH FOR HER DEDICATED SERVICE TO THE DISTRICT

Recommendation: That the Board adopt a resolution commending Marilyn Smith for her dedicated and loyal service to the District.

Reso No. 2008-

PUBLIC HEARING

4. PROPOSED CHANGES TO THE SCHEDULE OF RATES AND CHARGES EFFECTIVE JULY 1, 2008

1. Recommendation: Open the Hearing
2. Inquire of the Secretary how the hearing was noticed
3. Receive and file the affidavit of mailing
4. Request legal counsel to describe the nature of the proceedings
5. Request the Controller to report on protests received
6. Hear any person who wish to speak regarding the proposed changes to the rates and charges
7. Inquire of the Board if they have any comments or questions
8. Close the Hearing
9. Rescinding Resolution No. 2007-21 and adopt a resolution making changes to the schedule of rates and charges the rules and regulations of Irvine Ranch Water District for water, sewer and reclaimed water.

Reso No. 2008-

CONSENT CALENDAR	Next Resolution No. 2008-35	Items 5 -19
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5. MINUTES OF BOARD MEETING

Recommendation: That the minutes of the June 9, 2008 Regular Board Meeting be approved as presented.

6. RATIFY/APPROVE BOARD OF DIRECTORS' ATTENDANCE AT MEETINGS AND EVENTS

Recommendation: That the Board ratify/approve the meetings and events for Mary Aileen Matheis, Darryl Miller, Doug Reinhart, Peer Swan, and John Withers.

7. DISTRICT STRATEGIC MEASURES DASHBOARD

Recommendation: Receive and file the Strategic Measures Dashboard and information items.

8. MAY 2008 FINANCIAL REPORTS

Recommendation: Receive and file the Treasurer's Investment Summary Report and the Monthly Interest Rate Swap Summary for May 2008; approve the May 2008 Summary of Wire Transfers and Ach Payments in the total amount of \$9,312,605.61; and approve the May 2008 Warrants Nos. 290314 through 291450, Workers' Compensation distributions and voided checks in the total amount of \$14,537,996.96.

9. 2008 STATE LEGISLATIVE UPDATE

Recommendation: That the Board take a watch position on AB 2604 (Torrico); an oppose position on AB 983 (MA) and AB 2986 (Leno); and a support position on SB 1404 (Lowenthal).

10. 2008 SELECTION OF STATE LOBBYIST AND LOCAL GOVERNMENT CONSULTANT

Recommendation: That the Board approve a Professional Services Agreement for a term of six months with Isenberg/O'Haren in the amount of \$6,500 per month retainer plus reimbursable direct expenses for a total not-to-exceed \$42,900, and a Professional Services Agreement for a term of six months with Curt Pringle and Associates in the amount of \$7,500 per month retainer plus reimbursable direct expenses for a total not-to-exceed \$49,500.

CONSENT CALENDAR - Continued	Next Resolution No. 2008 -35	Items 5 -19
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11. MICHELSON WATER RECLAMATION PLANT (MWRP) FLOOD PROTECTION IMPROVEMENTS GRANT

Recommendation: That the Board adopt the following Resolution by title authorizing staff to apply for a \$5 million grant with the Department of Water Resources for the purpose of constructing the urgently needed flood control improvements for the Michelson Water Reclamation Plant Flood Protection Improvements Project.

Reso No. 2008-

12. WASTEWATER OPERATIONS FY 2008-09 EXPENDITURE AUTHORIZATIONS

Recommendation: That the Board approve Expenditure Authorizations for project 20551 for \$174,100; project 20571 for \$192,500; project 20887 for \$105,400; project 20891 for \$166,200; project 11267 for \$60,000; project 21267 for \$44,000; project 31267 for \$44,000; project 11272 for \$33,00; project 21272 for \$33,000; project 31272 for \$33,000; project 11315 for \$33,000; project 21315 for \$22,000; project 31315 for \$22,000; project 11283 for \$22,000; project 21283 for \$33,000; project 31283 for \$22,000; project 11293 for \$80,000; project 21293 for \$55,000; , project 31293 for \$65,000; project 11296 for \$33,000; project 21296 for \$22,000; project 31296 for \$33,000; project 11298 for \$33,000; project 21298 for \$22,000; project 31298 for \$33,000; project 11317 for \$18,700; project 21317 for \$25,300; project 31317 for \$18,700; project 20560 for \$62,200; project 11235 for \$66,000; and project 11386 for \$65,100.

13. FISCAL YEAR 2008-09 EXPENDITURE AUTHORIZATIONS

Recommendation: That the Board approve Expenditure Authorizations for Fiscal Year 2008/09 for \$71,500 for project 10563, the engineering planning study reserve; \$11,978,000 for project 20109, OCS D CORF; \$249,700 for project 30323, on-site reclaimed water conversions; and \$145,800 for project 30322, off-site reclaimed water conversions.

14. WATER OPERATIONS FISCAL YEAR 2008-09 EXPENDITURE AUTHORIZATIONS

Recommendation: That the Board authorize the General Manager to approve Expenditure Authorizations for project 10385 for \$338,000; project 10909 for \$127,600; project 10993 for \$506,000; and project 30993 for \$187,000.

CONSENT CALENDAR - Continued	Next Resolution No. 2008 -35	Items 5 -19
15. <u>IRVINE DESALTER PROJECT POTABLE TREATMENT PLANT – FINAL ACCEPTANCE</u>		
Recommendation: That the Board accept construction of the Irvine Desalter Project – Potable Treatment Plant; authorize the General Manager to file a Notice of Completion; and authorize the payment of the retention 35 days after the date of recording the Notice of Completion.		
16. <u>CUSTOMER SERVICE REQUEST METER REPLACEMENT BUDGET INCREASE AND EXPENDITURE AUTHORIZATION</u>		
Recommendation: That the Board authorize a budget increase for project 10995 by \$126,500 from \$77,000 to \$203,500 and approve an Expenditure Authorization for project 10995 for \$107,200.		
17. <u>ADMINISTRATIVE CLAIM FOR DAMAGES</u>		
Recommendation: Receive the claim for damages from Thomas Parham and Davida Hopkins-Parham without action.		
18. <u>REIMBURSEMENT OF BOARD MEMBER FOR BUSINESS EXPENSES</u>		
Recommendation: That the Board approve the October 2007 to March 2008 expense reports submitted for reimbursement of Board of Director conference, travel and business expenses incurred by Director Peer Swan.		
19. <u>DISSOLUTION OF IRVINE RANCH WATER DISTRICT WATER SERVICE COMPANY, LLC</u>		
Recommendation: That the Board adopt a resolution approving quitclaim of assets, liquidation and dissolution of Irvine Ranch Water District Water Service Company LLC.		

ACTION CALENDAR

20. <u>APPROVAL OF FISCAL YEAR 2008-09 CAPITAL BUDGET</u>		
Recommendation: Recommendation: That the Board direct staff to revise the list of flagged projects, and adopt the following resolution by title approving District's Capital Budget for Fiscal Year 2008/09.		Reso No. 2008-

ACTION CALENDAR

21. WELLS 21 AND 22 DISCHARGE LATERALS

Recommendation: That the Board approve an Expenditure Authorization for project 10285 in the amount of \$57,700 and Change Order No. 2 to Paulus Engineering's existing contract in the amount of \$147,469 for Wells 21 and 22 Rehabilitation and Preliminary Design.

22. WATER CONSERVATION CHALLENGE PROGRAM

Recommendation: That the Board direct staff to develop and implement Irvine Ranch Water District's Water Savings Conservation Challenge Program and authorize an increase of \$210,000 to the Fiscal Year 2008/09 Operating Budget.

23. CULVER DRIVE AND HARVARD AVENUE SEWER MAINTENANCE AND REHABILITATION PROJECT – CONSTRUCTION AWARD

Recommendation: That the Board approve an Expenditure Authorization for \$2,272,200 for project 20278; and authorize the General Manager to execute a contract with Insituform Technologies, Inc for \$1,884,000 for the Culver Drive and Harvard Avenue Sewer Maintenance and Rehabilitation, project 20278

24. PLANNING AREA 1 - ORCHARD HILLS CONTRACT "F" EXPENDITURE AUTHORIZATION

Recommendation: That the Board approve an Expenditure Authorization for project 30244 in the amount of \$2,385,900 for construction, design and inspection services for PA-1 Orchard Hills Capital Facilities within Woody Knoll, Neighborhood 1, Contract "F", Irvine Community Development Company Contract No. 1061700.

25. TACTICAL INCENTIVE REVIEW AND RECOMMENDATIONS

Recommendation: That the Board approve changes in the tactical incentive funding levels for Irvine Ranch Water District's conservation devices totaling \$545,000 to become effective August 1, 2008.

ACTION CALENDAR

26. CALTRANS SR-261 SHALLOW GROUNDWATER DEWATERING ALTERNATIVES

Recommendation: That the Board authorize the addition of project 11417, Caltrans shallow groundwater dewatering alternatives, to the Fiscal Year 2007/08 Capital Budget in the amount of \$231,000; approve an Expenditure Authorization for project 11417 in the amount of \$231,000; and authorize the General Manager to execute a Professional Services Agreement with Tetra Tech for \$194,870.

26A. ROSEDALE-RIO BRAVO WATER STORAGE DISTRICT MOU

Recommendation: That the Board approve the MOU subject to non-substantive Changes approved by the General Manager and Legal Counsel

OTHER BUSINESS

Pursuant to Government Code Section 54954.2, members of the Board of Directors or staff may ask questions for clarification, make brief announcements, make brief reports on his/her own activities. The Board or a Board member may provide a reference to staff or other resources for factual information, request the staff to report back at a subsequent meeting concerning any matter, or direct the staff to place a matter of business on a future agenda. Such matters may be brought up under the General Manager's Report or Directors' comments.

27. A. General Manager's Report

B. Directors' Comments

1)

2)

OTHER BUSINESS

27. B. Directors' Comments

3)

4)

5)

C. Adjournment

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Availability of agenda materials: Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Irvine Ranch Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection in the District's office, 15600 Sand Canyon Avenue, Irvine, California ("District Office"). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available from the District Secretary of the District Office at the same time as they are distributed to Board Members, except that if such writings are distributed one hour prior to, or during, the meeting, they will be available at the entrance to the Board of Directors Room of the District Office.

The Irvine Ranch Water District Board Room is wheelchair accessible. If you require any special disability-related accommodations (e.g., access to an amplified sound system, etc.) please contact the District Secretary at (949) 453-5300 during business hours at least seventy-two (72) hours prior to the Scheduled meeting. This agenda can be obtained in alternative format upon written request to the District Secretary at least seventy-two (72) hours prior to the scheduled meeting.