

MINUTES OF REGULAR MEETING – JUNE 11, 2018

The regular meeting of the Board of Directors of the Irvine Ranch Water District (IRWD) was called to order at 5:00 p.m. by President Reinhart on June 11, 2018 in the District office, 15600 Sand Canyon Avenue, Irvine, California.

Directors Present: Reinhart, Withers, Swan, and LaMar.

Directors Absent: Matheis.

Also Present: General Manager Cook, Executive Director of Finance and Administration Clary, Executive Director of Engineering and Water Quality Burton, Executive Director of Water Policy Weghorst, Director of Water Operations Zepeda, Director of Maintenance Drake, Director of Water Operations Roberts, Director of Administrative Services Mossbarger, Director of Human Resources Roney, Human Resources Manager Srader, Director of Public Affairs Beeman, Legal Counsel Collins, Secretary Bonkowski, Assistant Secretary Swan, Principal Engineer Akiyoshi, Public Affairs Manager Fabris, Ms. Amy McNulty, and Mr. Andrew Pollard.

WRITTEN COMMUNICATIONS: None.

ORAL COMMUNICATIONS: Mr. Andrew Pollard introduced himself to the Board as a candidate for one of the open Board seats in November 2018.

CONSENT CALENDAR

On MOTION by LaMar, seconded and unanimously carried, CONSENT CALENDAR ITEMS 3 THROUGH 5 WERE APPROVED AS FOLLOWS:

3. RESOLUTION RECOGNIZING DR. BETTY OLSON FOR HER SERVICE TO THE WATER INDUSTRY

Recommendation: That the Board adopt the following resolution by title recognizing Dr. Betty Olson for 40 years of stewardship in the water industry.

RESOLUTION 2018-15

RESOLUTION OF THE BOARD OF DIRECTORS OF  
IRVINE RANCH WATER DISTRICT, ORANGE COUNTY,  
CALIFORNIA, RECOGNIZING DR. BETTY OLSON'S 40 YEARS  
OF STEWARDSHIP IN THE WATER INDUSTRY

## CONSENT CALENDAR (CONTINUED)

### 4. RATIFY/APPROVE BOARD OF DIRECTORS' ATTENDANCE AT MEETINGS AND EVENTS

Recommendation: That the Board ratify/approve the meetings and events for Mary Aileen Matheis, Doug Reinhart, Steve LaMar, Peer Swan and John Withers, as described.

### 5. MINUTES OF REGULAR BOARD MEETINGS

Recommendation: That the minutes of the May 29, 2018 and June 4, 2018 Regular Board Meetings be approved as presented.

## ACTION CALENDAR

### WATER EFFICIENCY TACTICAL INCENTIVE FUNDING AUTHORIZATION

Executive Director of Water Policy Weghorst reported in July 2015, the Board approved a multi-year Water Conservation Participation Agreement with MWDOC, and that in each fiscal year, an addendum to the agreement are executed to allocate funding and to specify device rebate funding levels. Mr. Weghorst said that the District's emphasis on encouraging water use efficiency remains on achieving outdoor savings through the implementation of Residential, Commercial, Water Savings Incentive, Spray to Drip Conversion and Turf Removal programs.

Following discussion, on MOTION by Reinhart, seconded by LaMar and unanimously carried, **THE BOARD AUTHORIZED THE GENERAL MANAGER TO ALLOCATE \$1,200,000 IN FUNDING TO THE FY 2018-19 REBATE PROGRAMS ADMINISTERED THROUGH THE WATER CONSERVATION PARTICIPATION AGREEMENT BETWEEN MWDOC AND IRWD; AUTHORIZED THE GENERAL MANAGER TO EXECUTE AN ADDENDUM TO THE AGREEMENT AS MAY BE NECESSARY TO ALLOCATE FUNDS TO SPECIFIC PROGRAMS AND MODIFY DEVICE INCENTIVE LEVELS BASED ON CUSTOMER PARTICIPATION RATES AND REGIONAL PROGRAM FUNDING LEVELS; AND DIRECTED STAFF TO AGENDIZE THE ISSUE OF PERFORMING A STUDY ON THE EFFECTS OF WATER EFFICIENCY/CONSERVATION MEASURES ON SEWER PIPES/TREATMENT PLANTS.**

### INFORMATION SERVICES PROFESSIONAL SERVICES SUPPORT CONTRACT RENEWALS

The District requires additional resources to supplement existing staff to support and operate the Oracle Financial and Customer Care and Billing (CC&B) systems. In 2017, the Board authorized various outside service providers to assist with providing information technology services through June 2018. The providers include Infosys, who was the CC&B systems integrator, to provide managed support services; Outsource Technical to provide on-call programming, analysis, project management, and networking services; and Skoruz Technologies, experienced in providing on-call programming, analysis and project management services. Staff has identified the need to continue these support services through

Fiscal Year (FY) 2018-19. In addition, staff has identified specific one-time CC&B-related projects for completion by Infosys including: 1) implementation of new bill formats for the revised customer bills, 2) implementation of rates and charges for Fats, Oils and Greases (FOG), and 3) modifications in CC&B required for new functions in the GIS Field Mapplet application.

Following discussion and a request from Director Reinhart for staff to provide a status report, on MOTION by Swan, seconded and unanimously carried, THE BOARD AUTHORIZED THE GENERAL MANAGER TO EXECUTE PROFESSIONAL SERVICES AGREEMENTS FOR THE PERIOD JULY 1, 2018 TO JUNE 30, 2019 WITH: INFOSYS LTD. FOR \$300,000 FOR MANAGED SUPPORT SERVICES AND ONE-TIME PROJECTS; OUTSOURCE TECHNICAL FOR \$225,000 FOR ON-CALL PROGRAMMING, ANALYSIS, PROJECT MANAGEMENT, AND NETWORKING SERVICES; AND SKORUZ TECHNOLOGIES FOR \$225,000 FOR ON-CALL PROGRAMMING, ANALYSIS, AND PROJECT MANAGEMENT SERVICES.

### GENERAL MANAGER'S REPORT

General Manager Cook said that the District has been an active member in the Southern California Alliance of Publicly Owned Treatment Works, and that he was nominated and elected to be its Alternate Director for Orange County.

Mr. Cook said that Director Withers will be attending his last Board meeting as a Commissioner of the Orange County Local Agency Formation Commission this week.

He further said that next week he will be on vacation and Executive Director of Finance and Administration Clary will be Acting General Manager.

### DIRECTORS' COMMENTS

Director Withers reported on his attendance at an ISDOC Executive Committee Meeting, an OCBC Election Day luncheon, a WACO monthly meeting, and an OCSD Legislative and Public Affairs Committee meeting, and that he will be attending his last LAFCO meeting this week.

Director Swan reported on his attendance at a WACO monthly meeting, an OC Water Summit, a North meets South tour, and an OCWD Board meeting.

Director Withers left the Board room at 5:40 p.m.

Director LaMar reported on his attendance at an ACWA Board meeting and an OCBC Election day luncheon.

Director Reinhart reported on his attendance at a MWDOC Board workshop and the North meets South mixer. He said he was unable to attend the monthly WACO meeting and MWDOC Planning workshop.

Director Withers returned to the Board room at 5:47 p.m..

CLOSED SESSION

President Reinhart said that the following Closed Session will be held:

Conference with Labor Negotiators - Government Code Section 54957.6: Agency Designated  
Representatives: Paul Cook and Jenny Roney  
Employee Group: Managers, Supervisors and Confidential Employees

OPEN SESSION

Following the Closed Session, the meeting was reconvened with Directors Withers, Swan, LaMar and Reinhart present. President Reinhart said there was no action to report.

ADJOURNMENT

President Reinhart adjourned the meeting.

APPROVED and SIGNED this 25th day of June, 2018.

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President, IRVINE RANCH WATER DISTRICT

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Secretary IRVINE RANCH WATER DISTRICT

APPROVED AS TO FORM:

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Claire Hervey Collins, Legal Counsel – Lewis Brisbois