

AGENDA

IRVINE RANCH WATER DISTRICT BOARD OF DIRECTORS REGULAR MEETING

November 11, 2013

PLEDGE OF ALLEGIANCE

CALL TO ORDER

5:00 P.M., Board Room, District Office
15600 Sand Canyon Avenue, Irvine, California

ROLL CALL

Directors Matheis, LaMar, Swan, Withers and President Reinhart

NOTICE

If you wish to address the Board on any item, including Consent Calendar items, please file your name with the Secretary. Forms are provided on the lobby table. Remarks are limited to five minutes per speaker on each subject. Consent Calendar items will be acted upon by one motion, without discussion, unless a request is made for specific items to be removed from the Calendar for separate action.

COMMUNICATIONS TO THE BOARD

1. A. Written: *None*
B. Oral: Mrs. Joan Irvine Smith relative to the Dyer Road Wellfield.
2. ITEMS RECEIVED TOO LATE TO BE AGENDIZED *None*

Recommendation: Determine that the need to discuss and/or take immediate action on item(s) introduced come to the attention of the District subsequent to the agenda being posted.

PRESENTATION

3. NATIONAL PURCHASING INSTITUTE ACHIEVEMENT OF EXCELLENCE IN PROCUREMENT AWARD

Staff will present the Achievement of Excellence in Procurement Award given to IRWD by the National Purchasing Institute for the 13th consecutive year. The award is achieved by those organizations that demonstrate excellence in procurement by obtaining a high score on a rating of standardized criteria.

*Presented by
Alex Aguilar*

PUBLIC HEARING

Resolution No. 2013-43

4. CONSOLIDATION OF COTERMINOUS IMPROVEMENT DISTRICTS 125 AND 225; DETACHMENTS AND ANNEXATIONS FOR IMPROVEMENT DISTRICTS 153 AND 253; FORMATION OF IMPROVEMENT DISTRICTS 185 AND 285; AND ADOPT PLANS OF WORKS FOR IMPROVEMENT DISTRICTS 125, 225, 153, 253, 185 AND 285

Recommendation:

- a. Open the Hearing.
- b. Inquire of the Secretary how the hearing was noticed.
- c. Receive and file the affidavit of posting and proof of publication.
- d. Request legal counsel to describe the nature of the proceedings.
- e. Inquire of the Secretary if there have been any written communications.
- f. Hear any person who wishes to speak relative to consolidation of coterminous Improvement Districts 125 and 225; detachments and annexations for Improvement Districts 153 and 253; formation of Improvement Districts 185 and 285; and adoption of Plans of Works for Improvement Districts 125, 225, 153, 253, 185 and 285.
- g. Board comments/discussion.
- h. Close the Hearing.
- i. Adopt resolution relative to consolidation of coterminous Improvement Districts 125 and 225; detachments and annexations for Improvement Districts 153 and 253; formation of Improvement Districts 185 and 285; and adopt Plans of Works for Improvement Districts 125, 225, 153, 253, 185 and 285.

Adopted
Reso No. 2013-43
Reso No. 2013-44
Reso No. 2013-45
Reso No. 2013-46

CONSENT CALENDAR

Items 5-12

5. MINUTES OF REGULAR BOARD MEETING

Recommendation: That the minutes of the October 28, 2013 Regular Board meeting be approved as presented.

Approved

6. RATIFY/APPROVE BOARD OF DIRECTORS' ATTENDANCE AT MEETINGS AND EVENTS

Recommendation: That the Board ratify/approve the meetings and events for Steven LaMar, John Withers, Mary Aileen Matheis, Peer Swan, and Douglas Reinhart.

Approved

CONSENT CALENDAR – Continued

Resolution No. 2013-43

Items 5-12

7. QUITCLAIM OF REAL PROPERTY – CITY OF TUSTIN WATER PIPELINE EASEMENT PER PARCEL MAP NO. 91-265 TUSTIN METROLINK STATION

Recommendation: That the Board adopt a resolution approving execution of the quitclaim deed to the City of Tustin.

Adopted
Reso. No. 2013-47

8. QUITCLAIM OF REAL PROPERTY – FOOTHILL 10/PAD 2, LLC AND CPUS FOOTHILL PLAZA, LP PORTION OF SEWER PIPELINE EASEMENT PER INST. NO. 19960563167, O.R. GLENN RANCH ROAD SEWER – FOOTHILL PLAZA

Recommendation: That the Board adopt a resolution approving execution of the quitclaim deeds to Foothill 10/PAD 2, LLC and CPUS Foothill Plaza, LP.

Adopted
Reso. No. 2013-48

9. QUITCLAIM OF REAL PROPERTY IRVINE COMMUNITY DEVELOPMENT COMPANY LLC WATER AND SEWER PIPELINE AND ACCESS EASEMENT PER TRACT NO. 17004 ORCHARD HILLS

Recommendation: That the Board adopt a resolution approving execution of the quitclaim deed to Irvine Community Development Company LLC.

Adopted
Reso. No. 2013-49

10. ORANGE PARK ACRES RESERVOIR DEMOLITION FINAL ACCEPTANCE

Recommendation: That the Board accept construction of the Orange Park Acres Reservoir Demolition, project 11416 (1337); authorize the General Manager to file a Notice of Completion; and authorize the payment of the retention 35 days after the date of recording the Notice of Completion.

Approved

11. 2013 STATE LEGISLATIVE UPDATE

Recommendation: Receive and file.

Approved

12. DENTAL INSURANCE COVERAGE FOR CALENDAR YEAR 2014

Recommendation: That the Board authorize the General Manager to extend the existing contract with ACWA/JPIA for Delta DPO Plan A with child and adult orthodontic coverage.

Approved

ACTION CALENDAR

13. ADOPTING REVISED CAPITAL DEFINITIONS

Recommendation: That the Board adopt a resolution adopting revised capital definitions.

*Adopted
Reso. No. 2013-50*

14. PROPOSED CONSUMER PRICE INDEX CHANGES TO SALARY GRADE SCHEDULE AND EMPLOYEE COST OF LIVING ADJUSTMENTS FOR UNREPRESENTED EMPLOYEES

Recommendation: That the Board approve a 0.68% increase to the salary grade ranges for unrepresented positions and a 0.68% cost of living adjustment (COLA) for each eligible unrepresented employee, both effective December 1, 2013, and adopt a resolution rescinding Resolution No. 2013-22 and establishing a revised Schedule of Positions and salary rate ranges.

*Adopted
Reso. No. 2013-51*

15. UTILITY BILLING SOFTWARE IMPLEMENTATION UPDATE AND CONSULTANT VARIANCE APPROVAL FOR BACKFLOW TEST TRACKING, CROSS CONNECTION AND RECYCLED WATER ON-SITE INSPECTIONS

Recommendation: That the Board authorize the General Manager to execute Variance No. 2, in the amount of \$110,000, with Infosys for additional implementation services for the Utility Billing Software Implementation, projects 11615 (3236) and 21615 (3237).

Approved

16. BAKER WATER TREATMENT FACILITY PARTICIPANT PROJECT FINANCING – EL TORO WATER DISTRICT

Recommendation: That the Board approve the installment sale agreement between El Toro Water District and IRWD, and recommend approval of a municipal investment with a maturity greater than five years.

Approved

17. ASSOCIATION OF CALIFORNIA WATER AGENCIES' STATEWIDE WATER ACTION PLAN

Recommendation: That the Board adopt a resolution supporting the Association of California Water Agencies' Statewide Water Action Plan for California.

*Adopted
Reso. No. 2013-52*

OTHER BUSINESS

Pursuant to Government Code Section 54954.2, members of the Board of Directors or staff may ask questions for clarification, make brief announcements, make brief reports on his/her own activities. The Board or a Board member may provide a reference to staff or other resources for factual information, request staff to report back at a subsequent meeting concerning any matter, or direct staff to place a matter of business on a future agenda. Such matters may be brought up under the General Manager's Report or Directors' Comments.

18. General Manager's Report

General Manager Paul Cook reported that Legal Counsel Joan Arneson is slowly recovery from her illness and is making a steady recovery.

Mr. Cook reported that he and Director Withers will meet with the City of Santa Ana relative to the Heritage Museum. He stated that Fiona Sanchez and her staff recently conducted a site visit and identified water efficiency improvements for the museum.

Mr. Cook reported that he and Executive Director of Operations Patrick Sheilds are scheduled to meet with Encina Wastewater Authority relative to Encina's energy and biosolids management programs.

Directors' Comments

Director Matheis reported that she will attend the ACC-OC Legislative Session Recap on Thursday and a NWRI conference and awards ceremony scheduled this Friday.

Director Withers reported that he attended the Regional Water Quality Control Board Meeting held at the District last Friday. He stated that Chair Carole Beswick is stepping down from her position and a search is underway for her replacement. He stated that he will attend a special OCSD meeting tomorrow morning.

Director Swan reported that he attended a WACO Committee Meeting, a Concordia University seminar, an ACWA meeting, and MWDOC's elected officials members meeting.

Director LaMar stated that he will attend an ACC-OC Legislative Session on Thursday and a NWRI conference and awards ceremony on Friday. He stated that he and Paul Cook met with SWRCB member Dorene D'Adamo and provided an overview of IRWD. Ms. D'Adamo was also given a brief tour of the Michelson Water Recycling Plant.

Director Reinhart reported that he attended MWDOC's elected officials members meeting last week.

- C. Closed Session relative to conference with labor negotiator pursuant to Government Code Section 54957.6:
Agency Designated Representative: President Reinhart
Unrepresented Employee: Paul Cook

} **Held**

- D. Adjourn

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Availability of agenda materials: Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Irvine Ranch Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection in the District's office, 15600 Sand Canyon Avenue, Irvine, California ("District Office"). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available from the District Secretary of the District Office at the same time as they are distributed to Board Members, except that if such writings are distributed one hour prior to, or during, the meeting, they will be available at the entrance to the Board of Directors Room of the District Office.

The Irvine Ranch Water District Board Room is wheelchair accessible. If you require any special disability-related accommodations (e.g., access to an amplified sound system, etc.), please contact the District Secretary at (949) 453-5300 during business hours at least seventy-two (72) hours prior to the scheduled meeting. This agenda can be obtained in alternative format upon written request to the District Secretary at least seventy-two (72) hours prior to the scheduled meeting.